

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **IntraSoft Technologies Limited**
 2. Quarter ending - **30-Jun-2020**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive/Independent/Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Memberships in Committees of the Company	Remarks
Mr.	Arvind Kajaria	00106901	AGD PK5 670 M	C & ED (Executive Director and Chairperson related to Promoter)	M D	01-Apr-2014	01-Apr-2020			17-Dec-1964	NA		1	0	2	0	AC,SC	
Mr.	Sharad Kajaria	00108036	AFW PK8 887L	ED		01-Apr-2014	01-Apr-2020			17-Mar-1976	NA		1	0	0	0		



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Mr.	Anil Agarwal	0012 2053	AFG PA8 054H	ID		29-Oct- 2010	28-Aug- 2019	60	07- Feb- 1959	NA		1	1	2	1	AC,SC, NRC
Mr.	Rupinder Singh	0281 5733	AME PS78 42Q	ID		12-Oct- 2009	28-Aug- 2019	60	02- Jan- 1959	NA		1	1	2	0	AC,SC, NRC
Mr s.	Savita Agarwal	0006 2183	ADS PG1 780C	ID		30-Jun- 2014	29-Jun- 2019	60	22- Jun- 1972	NA		1	1	1	1	AC,NR C
Mr.	Ashok Bhandari	0001 2210	ADU PB58 94Q	ID		18-Mar- 2017	18-Mar- 2017	60	02- Feb- 1953	NA		6	6	8	0	SC,NR C

Company Remarks	1. Mr Arvind Kajaria and Mr Sharad Kajaria were re-appointed as Managing Director and Whole-time Director respectively in the Board Meeting held on 30.06.2020 subject to the approval of the shareholders in the forthcoming AGM 2. Mrs Savita Agarwal, Mr Anil Agarwal and Mr Rupinder Singh were re-appointed as Independent Directors respectively wef 29.06.2019,28.08.2019 and 28.08.2019 for 2nd 5 years term in the AGM held on 10.09.2019.
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Savita Agarwal	ID	Chairperson	30-Jun-2014	
2	Rupinder Singh	ID	Member	30-Jun-2014	
3	Arvind Kajaria	C & ED (Executive Director and Chairperson related to Promoter)	Member	30-Jun-2014	
4	Anil Agarwal	ID	Member	30-Jun-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee



Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Anil Agarwal	ID	Chairperson	30-Jun-2014	
2	Rupinder Singh	ID	Member	30-Jun-2014	
3	Arvind Kajaria	C & ED (Executive Director and Chairperson related to Promoter)	Member	30-Jun-2014	
4	Ashok Bhandari	ID	Member	18-Mar-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date

Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Rupinder Singh	ID	Chairperson	30-Jun-2014	
2	Savita Agarwal	ID	Member	30-Jun-2014	
3	Anil Agarwal	ID	Member	30-Jun-2014	
4	Ashok Bhandari	ID	Member	18-Mar-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
12-Feb-2020	30-Jun-2020	Yes	6	4

Company Remarks	
Maximum gap between any	138



two consecutive (in number of days)	
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iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	12-Feb-2020		Yes	4	3
Stakeholders Relationship Committee	12-Feb-2020		Yes	4	3
Audit Committee		30-Jun-2020	Yes	4	3
Stakeholders Relationship Committee		30-Jun-2020	Yes	4	3
Nomination & Remuneration Committee		30-Jun-2020	Yes	4	4

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	138

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	



Disclosure of notes on related party transactions and
Disclosure of notes of material related party transactions

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:



Name : Pranvesh Tripathi
Designation : Company Secretary & Compliance Officer