



IntraSoft Technologies Limited

Regd. Office : 502A Prathamesh, Raghuvanshi Mills Compound, S.B. Marg, Lower Parel, Mumbai - 400 013
T: +91-22-2491-2123 F: +91-22-2490-3123 E: intrasoft@itlindia.com W: www.itlindia.com CIN: L24133MH1996PLC197857
Corp. Office : Suite 301, 145 Rash Behari Avenue, Kolkata - 700 029. Tel: +91-33-4023-1234 Fax: +91-33-2464-6584

September 02, 2021

**Corporate Relationship Department
BSE Limited**

P.J. Towers, Dalal Street,
Fort, Mumbai- 400 001

Listing Department

National Stock Exchange of India Ltd
Exchange Plaza, Bandra Kurla Complex
Mumbai 400051

Scrip code: 533181 / ISFT

Dear Sir,

Sub: Record Date and Book Closure for the 26th Annual General Meeting

Ref: Regulation 30(2) and 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

With reference to the captioned subject, we wish to inform you that the 26th Annual General Meeting (AGM) of the Company will be held on Tuesday, 28th September, 2021 at 3.00 p.m. through Video Conferencing (VC) / Other Audio Visual Means (OAVM) without physical presence of the Members at a common venue in terms of various circulars issued by the Ministry of Corporate Affairs and SEBI Circular dated 12th May, 2020 and 15th January, 2021.

In the said AGM, the Dividend for the year 2020-2021, if approved by the Shareholders of the Company, will be paid to them on or after 04th October, 2021.

In terms of Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the **Register of Members and Share Transfer Books of the company shall remain closed during the period from Wednesday , 22nd September , 2021 to Tuesday , 28th September , 2021. (Both days inclusive), for the purpose of AGM and for declaration of dividend for the financial year 2020-21.**

The Cut-off Date / Record Date for the Shareholders holding shares in Dematerialised form would be Tuesday, 21st September, 2021 for the purpose of Dividend and Remote E-Voting eligibility of the Shareholders.

All the Members are further informed that, the remote e-voting shall commence from 9.00 a.m. on Saturday, 25th September, 2021 at up to 5.00 p.m. on Monday, 27th September, 2021. The remote e-voting shall be disabled by NSDL for voting thereafter. Any person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut off date shall be entitled to avail the facility of remote e-voting as well as voting at the AGM. Members who have not voted through Remote e-voting facility, will be permitted to vote through e-voting at the AGM. The Members who have already casted their vote through Remote e-voting may attend the AGM through VC but shall not be entitled to cast their vote during the AGM.



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The particulars of Annual General Meeting, Record Date and Book Closure are set out below:

Sr. No.	Particulars	Details
1	Date of 26 th Annual General Meeting (AGM) to be held in VC/OAVM Mode at https://instameet.linkintime.co.in platform	28-09-2021
2	Book Closure Dates for the purpose of AGM and the Declaration of Dividend (For the Shareholders holding Shares in Physical Form)	22-09-2021 to 28-09-2021 (both days inclusive)
3	Cut-off Date for Dividend if any, Approved at the AGM.	21-09-2021

This is for your information and records.

Thanking You,
Yours faithfully,
For **IntraSoft Technologies Limited**

Pranvesh Tripathi
Company Secretary & Compliance Officer

