



IntraSoft Technologies Limited

Regd. Office : 502A Prathamesh, Raghuvanshi Mills Compound, S.B. Marg, Lower Parel, Mumbai - 400 013
T: +91-22-2491-2123 **F:** +91-22-2490-3123 **E:** intrasoft@itlindia.com **W:** www.itlindia.com **CIN:** L24133MH1996PLC197857
Corp. Office : Suite 301, 145 Rash Behari Avenue, Kolkata - 700 029. **Tel:** +91-33-4023-1234 **Fax:** +91-33-2464-6584

October 03, 2020

Corporate Relationship Department
BSE Limited
P.J. Towers, Dalal Street,
Fort, Mumbai- 400 001

Listing Department
National Stock Exchange of India Ltd
Exchange Plaza, Bandra Kurla Complex
Mumbai 400051

Scrip code: 533181 / ISFT

Dear Sir,

Sub: Record Date and Book Closure for the 25th Annual General Meeting

Ref: Regulation 30(2) and 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

With reference to the captioned subject, we wish to inform you that the 25th Annual General Meeting (AGM) of the Company will be held on Thursday, 29th October, 2020 at 3.00 p.m. through Video Conferencing (VC) / Other Audio Visual Means (OAVM) without physical presence of the Members at a common venue in terms of various circulars issued by the Ministry of Corporate Affairs and SEBI Circular No. SEBI/HO/CFD/CMDI/CIR/P/2020/79 dated 12th May, 2020.

In the said AGM, the Dividend for the year 2019-2020, is also likely to be declared by the Shareholders of the Company.

In terms of Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ,the Register of Members and Share Transfer **Books of the company shall remain closed during the Books Closure period starting from : Friday, 23rd October, 2020 to Thursday, 29th October, 2020. (Both days inclusive)**, for the purpose of AGM and declaration of dividend for the financial year 2019-20.

The Cut-off Date / Record Date for the Shareholders holding shares in Dematerialised form would be Thursday, 22nd October, 2020 for the purpose of Dividend and Remote E-Voting eligibility of the Shareholders.

[Handwritten Signature]





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The particulars of Annual General Meeting, Record Date and Book Closure are set out below:

Sr. No.	Particulars	Details
1	Date of 25 th Annual General Meeting (AGM) to be held in VC/OAVM Mode at https://instameet.linkintime.co.in platform	29-10-2020
2	Book Closure Dates for the purpose of AGM and the Declaration of Dividend (For the Shareholders holding Shares in Physical Form)	23-10-2020 to 29-10-2020 (both days inclusive)
3	Cut-off Date for Dividend if any, Declared at the AGM.	22-10-2020

This is for your information and records.

Thanking You,
Yours faithfully,

For **IntraSoft Technologies Limited**

Pranvesh Tripathi
Company Secretary & Compliance Officer

